



DEVON & SOMERSET FIRE & RESCUE AUTHORITY

M. Pearson
CLERK TO THE AUTHORITY

To: The Chair and Members of the Devon &
Somerset Fire & Rescue Authority

(see below)

SERVICE HEADQUARTERS
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DEVON & SOMERSET FIRE & RESCUE AUTHORITY

Monday, 30 July, 2018

A meeting of the Devon & Somerset Fire & Rescue Authority will be held on the above date, **commencing at 10.00 am in Conference Rooms, Service Headquarters, Exeter** to consider the following matters.

M. Pearson
Clerk to the Authority

AGENDA

PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS

1 Apologies

2 Minutes (Pages 1 - 8)

of the Authority Annual and Ordinary Meetings held on 8 June 2018 attached.

3 Items Requiring Urgent Attention

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

PART 1 - OPEN COMMITTEE

4 Questions and Petitions from the Public

In accordance with [Standing Orders](#), to consider any questions and petitions submitted by the public. Questions must relate to matters to be considered at this meeting of the Authority. Petitions must relate to matters for which the Authority has a responsibility or which affects the Authority. Neither questions nor petitions may require the disclosure of confidential or exempt information. Questions and petitions must be submitted in writing or by e-mail to the Clerk to the Authority (e-mail address: clerk@dsfire.gov.uk) by **midday on Wednesday 25 July 2018**.

5 Addresses by Representative Bodies

To receive addresses from representative bodies requested and approved in accordance with Standing Orders.

6 Questions from Members of the Authority

To receive and answer any questions submitted in accordance with Standing Orders.

7 Minutes of Committees

a Human Resources Management & Development Committee (Pages 9 - 18)

The Chair of the Committee, Councillor Bown, to **MOVE** the Minutes of the meeting held on 3 July 2018, attached.

RECOMMENDATIONS

- (i) that the following recommendation at Minute HRMDC/4 (Pension Discretions – Firefighters’ Pension Scheme) be approved:

“that the Devon & Somerset Fire & Rescue Authority be recommended to approve the following changes to the Authority’s Pensions Discretions Policy:

- (a). that the upper age limit for Injury Retirements medical reviews are aligned to that of Ill-health Retirements as set out in paragraphs 2.7 and 2.8 of report HRMDC/18/25;
- (b). that a Voluntary Scheme Pays arrangement is introduced for the payment of pension Annual Allowance tax liabilities, but applicable only in one (or both) of those circumstances as identified in paragraph 3.11 of this report”

- (ii) that, subject to (i) above, the Minutes be adopted in accordance with Standing Orders.

(NOTE: a copy of report HRMDC/18/25 (Pension Discretions – Firefighters Pension Scheme) as considered by the Committee is attached as Annex A to these Minutes, for ease of reference).

b Community Safety & Corporate Planning Committee (Pages 19 - 150)

The Chair of the Committee, Councillor Redman, to **MOVE** the Minutes of the meeting held on 26 July 2018 **TO FOLLOW**.

RECOMMENDATIONS

- (a) that the Authority consider with a view to approving any recommendation made by the Committee in relation to the Change & Improvement Programme Mandate;
- (b) that, subject to (a) above, the Minutes be adopted in accordance with Standing Orders.

(NOTE: for ease of reference, a copy of the reports CSCPC/18/3 (Change & Improvement Programme 2018 – 2022 – Mandate) and CSCPC/18/4 (Integrated Risk Management Plan [IRMP], Fire & Rescue Plan [FRP] and Change & Improvement Programme – Public Facing Documents) are attached as Annexes A and B respectively to this agenda item).

c Audit & Performance Review Committee

The Chair of the Committee, Councillor Healey MBE, to **MOVE** the Minutes of the meeting held on 27 July 2018 (**TO FOLLOW**).

RECOMMENDATION that the Minutes be adopted in accordance with Standing Orders.

8 Appointments to Committees etc. (Pages 151 - 152)

Report of the Director of Corporate Services (DSFRA/18/16) attached.

9 Appointment of Authority Members as Non-Executive Directors on the Board of Red One Ltd. (Pages 153 - 156)

Report of the Director of Corporate Services (DSFRA/18/17) attached.

10 Reserves Strategy (Pages 157 - 174)

Report of the Director of Finance (DSFRA/18/18) attached.

11 Arrangements for Authority Proper Financial Officer/Treasurer (Pages 175 - 178)

Report of the Director of Corporate Services (DSFRA/18/19) attached.

12 Secondment of Chief Fire Officer Lee Howell (Pages 179 - 180)

Report of the Director of Corporate Services (DSFRA/18/20) attached.

13 Chair's Announcements

14 Exclusion of the Press and Public

RECOMMENDATION that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraph(s) of Part 1 of Schedule 12A (as amended) to the Act:

For agenda item 15

- Paragraph 1 (information relating to an individual);
- Paragraph 2 (information likely to reveal the identity of an individual); and
- Paragraph 5 (information in respect of which a claim to legal professional privilege could be maintained in legal proceedings).

For agenda item 16

- Paragraph 3 (information relating to the financial and business affairs of any particular person – including the authority holding that information).

PART 2 - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

15 General Purposes Committee - Confidential Minutes of the Meeting held on 6 June 2017 (Pages 181 - 184)

Report of the Director of Corporate Services (DSFRA/18/21) attached.

16 Red One Ltd. Annual General Meeting (Pages 185 - 186)

Notice of and Agenda for the Annual General Meeting (to be attended by the Authority in its capacity as sole shareholder in the company) attached. Supporting documentation for this Agenda will be forwarded in due course.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:-

Councillors Randall Johnson (Chair), Best, Biederman, Bown, Bowyer, Clayton, Coles, Colthorpe, Drean, Eastman, Ellery, Hannaford, Healey MBE, Hendy, Mathews, Napper, Peart, Prowse, Radford, Redman, Saywell, Thomas, Trail BEM, Vjeh and Wheeler (Vice-Chair).

NOTES

1.	<u>Access to Information</u> Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the “Please ask for” section at the top of this agenda.
2.	<u>Reporting of Meetings</u> Any person attending a meeting may report (film, photograph or make an audio recording) on any part of the meeting which is open to the public – unless there is good reason not to do so, as directed by the Chairman - and use any communication method, including the internet and social media (Facebook, Twitter etc.), to publish, post or otherwise share the report. The Authority accepts no liability for the content or accuracy of any such report, which should not be construed as representing the official, Authority record of the meeting. Similarly, any views expressed in such reports should not be interpreted as representing the views of the Authority. Flash photography is not permitted and any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
3.	<u>Declarations of Interests at meetings (Authority Members only)</u> If you are present at a meeting and you are aware that you have either a disclosable pecuniary interest, personal interest or non-registerable interest in any matter being considered or to be considered at the meeting then, unless you have a current and relevant dispensation in relation to the matter, you must: <ul style="list-style-type: none">(i) disclose at that meeting, by no later than commencement of consideration of the item in which you have the interest or, if later, the time at which the interest becomes apparent to you, the existence of and – for anything other than a “sensitive” interest – the nature of that interest; and then(ii) withdraw from the room or chamber during consideration of the item in which you have the relevant interest. If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have a disclosable pecuniary interest of a sensitive nature. You must still follow (i) and (ii) above. Where a dispensation has been granted to you either by the Authority or its Monitoring Officer in relation to any relevant interest, then you must act in accordance with any terms and conditions associated with that dispensation. Where you declare at a meeting a disclosable pecuniary or personal interest that you have not previously included in your Register of Interests then you must, within 28 days of the date of the meeting at which the declaration was made, ensure that your Register is updated to include details of the interest so declared.
4.	<u>Part 2 Reports</u> Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.
5.	<u>Substitute Members (Committee Meetings only)</u> Members are reminded that, in accordance with Standing Order 35, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.